



Advisory Council Meeting - January
Southgate Community Center
12125 Pinecrest Rd, Reston, VA 20191

MINUTES – December 11, 2018
Advisory Council Meeting- December
Southgate Community Center

Meeting date: Tuesday, December 11, 2018

I. Call to Order: 7:09 pm

- a. Sign in: **Board Members Present:** Andy Sigle, Jan Bradshaw, Darlena Ricks, Gerald Padmore, Kathleen Jones

Staff / Community Members Present: Richard Cabellos, Ha Brock, PFC B. Horita, David Thompson, **Jeff Loveloe**

- b. Agenda Review approved – Jan motioned to approve and Gerald second. Officer Horita added to agenda

II. Approval of Past Meeting Minutes – Darlena (Jan motioned to approve / Gerald - second) November minutes approved with noted correction (Carol, not Kathy had photo taken by Gerald to be added to website).

*Officer Horita – attended Art meeting regarding the under-pass art project and she is encouraging the contractors to involve the community in the design. She told us about the Victim Services Fund – provides gift cards directly to victims and donations can be dropped off at Reston office (see Hunters coalition website for more information).

III. Chair's Report – Andy

- a. Spoke to Kristine in terms of the plaque – call placed with facilities about installation of plaque for Mr. Lee. The next step is to move forward with a plaque for Ellen Graves. Jan made motion to create plaque for Ellen and Kathy second. The official motion was move to approve and to purchase plaque. Gerald will contact Alexandra to see if she can get plaque again.
- b. Mediator meeting with everyone. The advisory council looking at best practices and will be meeting with Friends of Southgate Community center again.

2017 /2018 Council GOALS

Progress Workplan including:

- i. Increase balance in Advisory Fund to enhance capability to support SGCC programming efforts
- ii. Have all Council members involved in a minimum of 15 hours of service at SGCC
- iii. Have all Council positions filled
- iv. Support SGCC staff to increase outreach and programming to our adult communities, especially seniors.



- c. Kaboom Grant for playground. Southgate Community Center is finalist ; however, more details needed (funding, liability, etc.)
- d. Liza will have logo by end of week (her creation based on the combination of the two provided and her creativity).
- e. Cardboard boat race – NOVA labs supports boat race August 10, 2019 Lake Ann. Check out Reston Historic Trust website for more details).

IV. SGCC Director's Report – Ricardo Cabellos, Director

Highlights :

- Liza working on Friends of Southgate logo
- Elf Store was a success. Over 100 kids picked out gifts for their parents / guardians
- November 11, 2018 during teacher workday, 13 teens were taken to the movies – Thank you!
- Back to Back Soccer tournament Southgate champions
- Kaboom offers grants valued \$50k - \$100k to build play grounds in disadvantaged communities. Southgate is a 2019 Finalist. There are specific requirements that need to be taken care of (structure, 200 volunteers, legal ramification – we have to sign indemnification, etc.).

Upcoming Events :

- Mobile Food Market – December 8, 2018 (350 patrons – police have been helping)
- Yoga classes and Pickle ball will be cancelled during Winter RECQuest 12/26 – Jan 4).

Fund Request Update:

- | | |
|------------------------------------|---|
| • Southgate's staff Friendsgiving | Success – held 11-19-2018 |
| • New basketball uniforms | Still working on quotes |
| • Teen field trip (movies – 11/21) | Success – students made 'thank you' cards |
| • New Staff Sweatshirt – hoodies | Still working on quotes |

V. Treasurer's FOSCC Report – Gerald

Access National Bank Account balance \$4,754.79 and petty cash amount of \$11.41 for a total balance of \$4,765.79 for the period ending December 11, 2018. Since this will be our first year filing taxes, Gerald will look into 990 tax form and game plan for fundraising since we need \$8,500 for upcoming playground project

VI. Cornerstones Report - David

- a. Getting gifts to the kids this Friday – Saturday (Dec 13 – 14, 2018).
- b. Met with Alexandra, new lead organizer and there are plans to expand to Herndon.
- c. Additional offerings / updates to include, pre-diabetic prevention class, ESL Wednesday night, and new property manager (Mr. PJ) meeting with residents to discuss lease maintenance and starting two way communication between residents and property manager.



VII. RA Report – Ha

- a. January 19, 2019 MLK Day of Service 9am – 12pm Southgate is hosting again and Spring Cleaning will take place.
 - i. RCC and Corner Stone preparing bag lunches
 - ii. The Closet – handling toys
 - iii. Winter Coat Closet open 1pm – 3pm (Tuesday & Thursday) at Supervisor Kathy Hudgins office and started in November (13th)

VIII. Old Business –

- a. FoSGCC logo – Darlena / Liza (update in Chair’s report)
- b. FoSGCC intro docs: to businesses and press - Darlena has started and sample sent to officers for input of draft.

IX. New Business –

- a. Darlena shared news about the new Seahawk Outfitters program which is a clothing spin off of the SLHS Food Pantry and her Marketing students are helping again.
- b. January 2, 2019 LED light bulb replacements at the center.
- c. January 8, 2019 next monthly board meeting.

- X. Adjourn** (*followed by Friends of Southgate Community Center, Inc – meeting*)
8 :30 pm by **Andy Sigle**

Respectfully submitted,

Darlena Ricks (Secretary)



Friends of Southgate Community Center, Inc.
December 11, 2018

MINUTES –

I. Call to Order : 8 :30 pm

a. Board members present : Andy Sigle, Jan Bradshaw, Darlena Ricks, Gerald Padmore

II. Funding Request

Move forward with a plaque for Ellen Graves. Motion to approve up to \$125 for plaque.
Jan second.

III. Adjourn

8 :31 pm by Andy Sigle

Respectfully Submitted,

Darlena Ricks (Secretary)