



Advisory Council Meeting- November
Southgate Community Center
12125 Pinecrest Rd, Reston, VA 20191

MINUTES – October 3, 2017
Advisory Council Meeting-September
Southgate Community Center

Meeting date: Tuesday, October 3, 2017

I. Call to Order: 7:12 pm

a. Sign in:

Board Members Present: Andy Sigle, Jan Bradshaw, Darlena Ricks, Gerald Padmore, Carol Bradley, Syazana Durrani, Sandra Deleon, Kathy Jones (new)

Staff / Community Members Present: Richard Cabellos, Casey Hanes, Officer Horita, David Thompson Jr.

b. Agenda Review approved with no changes

II. Approval of Past Meeting Minutes – Darlena (April, May, June, and September) Gerald made motion to accept and Jan seconded. Kathy (new member) abstained.

III. Chairman's Report – Andy

- a. 501c3 progress – Copy of State Corporation Commission certificate distributed
Three action items remain: 1). Need to file 1023EZ form with IRS and 2) Need to investigate director's liability insurance, 3) need to investigate registered agency. Cathy Hanes gave us the name of a County contact who might be able to help us with the insurance area : Leonard Clark. As SAC volunteer members, we are covered by the County insurance, but Friends of will need separate coverage.
- b. ELI application (Emerging Leadership Institute) via GMU Honors College – Chair Andy applied into the program for their support of SAC. 4 George Mason University students have now been assigned to SGCC as a project to help us. Some 'help ideas' suggestions included sponsorship, social media, etc. They want to speak with us October 10, 2017 and want to conduct an on site meeting October 30, 2017.

IV. SGCC Director's Report – Ricardo Cabellos, Director
Highlights:

2016 /2017 Council GOALS

Progress Workplan including:

- i. Increase balance in Advisory Fund to enhance capability to support SGCC programming efforts
- ii. Have all Council members involved in a minimum of 15 hours of service at SGCC
- iii. Have all Council positions filled
- iv. Support SGCC staff to increase outreach and programming to our adult communities, especially seniors.



- Fall Festival – Over 500 participants – special thanks to SGCC board and members in attendance and to Officer Horita for her engagement with the kids – jump rope, basketball, etc.
- New outdoor Little Free Library box donated by a local girls scout. You borrow a book and return as well as donate books. It sits just to the side of the center.
- Two new ESL classes for Mothers Group Mondays and Wednesdays

Upcoming Events :

- Soccer Intermural Team – October 14, 2017 Season starts
- Fearfest IV – November 4, 2017
- Elf Store – December 4, 2017

V. Treasurer's Report – Gerald

\$689.62

- Nancy – AVID Yoga participant donated \$100 check (will be deposited once non-profit is set up). Good news as another donor is just waiting for the non-profit set-up for an even larger donation.

VI. Committee Reports – Postponed Until November (due to time – late)

- a. Awareness Committee** (Carol, Ellen, Casey, Luis, Amanda)
 - i. New marketing?, etc. – getting community to know us better
- b. Engagement Committee** (Gerald, Darlena, Ha, Lisa, Andy)
 - i. Volunteering Log, new member ideas, etc.
- c. Program Support Committee** (Jan, Sandra, Emily, Andy, Maryam)
 - i. Pickleball, Zumba, etc.
- d.** Chairman Sigle has asked all committee members to reach out to their team to come up with some ideas and have something to report at October meeting.

VII. Cornerstones Report - David

- Supporting ESL and Legal Clinic available at Stone Gate
- October 17, 2017 Pro Bono clinic (Successful in September)
- October 18, 2017 Citizenship class being held at SGCC – registration has started
- Fall registration / Cedar Ridge and Herndon (FULL) Space at West Glade

VIII. RA Report – Ha

- Was not present
- Supplied shirts, hats, visors and beach towels for Family Fall Festival

IX. Old Business – Currently have 11 board members – In need of 1 county and 1 RA to meet our 13 member goal

X. New Business – Facebook – Gerald to give board members administrative rights to page

XI. Adjourn

8 :29 pm by **Andy Sigle**



Respectfully submitted,

Darlana Ricks (Secretary)