



Advisory Council Meeting  
Southgate Community Center  
12125 Pinecrest Rd, Reston, VA 20191

**Minutes – October 5, 2021, Meeting (meeting held at 7:00pm via ZOOM)**

**Council Members Present:**

Darlana Ricks, Jan Bradshaw, Gerald Padmore, Kelsey Myers, Andy Sigle, Carol Ann Bradley, Kathy Jones, Anthony Aviles

**Community and Staff Present:**

Christine Hodgson, Gwenn Minton, Ha Brock, Lisa Sechrest-Ehrhardt

**Meeting Call to Order:** Darlana Ricks at 7:05pm.

**Past Meeting Minutes:** Reviewed and approved as amended after motion and second by Carol Ann Bradley and Kathy Jones.

**Tonight's Agenda:** Reviewed and approved after motion and second by Gerald Padmore and Kathy Jones.

**Reston Police Department Report (no representative in attendance):**

No report.

**Treasurer's Report (Gerald Padmore):** Final balance as of October 5 is \$7,378.57.

**See Treasurer's report for detail.**

Potential grant from Sprouts of \$5,000 will be accepted next year to be spent on snacks and other food to be purchased at Sprouts store.

Sprouts, however, will provide \$500 in gift cards that can be used this year.

Some expenses for tee shirts have yet to be accounted for of about \$800.

Actual uncommitted funds balance is about \$6,578.

**Chairman's Report (Darlana Ricks):**

Zoom format will be used until County emergency order is no longer in effect.

Community Day on October 16 from 1-5pm.

Council duties to be provided.

Bylaws are in the process of being updated to bring them in line with the County model bylaws for BACs. The last update was done in 2010.

Meeting calendar has been provided on back page of the agenda.

Next month's meeting will be on November 9.

Meetings will start at 7pm. Zoom link will be available at 6:30pm.

Kelsey Myers will review Meeting Etiquette and other topics.

**2019-2021 Council GOALS**

Progress Workplan including:

- i. Increase balance in Advisory Fund to enhance capability to support SGCC programming efforts
- ii. Have all Council members involved in a minimum of 15 hours of service at SGCC
- iii. Have all Council positions filled
- iv. Support SGCC staff to increase outreach and programming to our adult communities

**Vice Chair Report (Kelsey Myers):**



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Meeting Etiquette – the goal is to keep meetings to one hour.

Stay on mute and use the “raise hand” function to be recognized to speak or ask questions.

When there is a motion – raise your physical hand to vote.

You can also place comments in the chat.

Also, please keep your camera on during the meeting.

Community Day – use the sign-up genius to volunteer for a role during a particular time slot.

Link is in the chat and will also be emailed directly to Council members.

Bylaws – the Bylaws are being updated to bring them in compliance with the County model bylaws.

There will be some attachments that will not be part of the official bylaws so that we can adjust as a Council, rather than going for Board of Supervisors approval.

The draft of the new Bylaws will be emailed to Council members for review and comment.

The goal is to vote on the revised Bylaws at next meeting.

Jan Bradshaw raised the question about the monthly meeting day should be the second Tuesday of the month. Her comment will be considered.

### **SGCC Director’s Report (Christine Hodgson):**

**See attached Director’s report for detail.**

Staff shortage is significant and is impacting programs being offered (only 5 staff now).

#### Youth

After school programming underway with fewer youth due to staffing.

Food program has returned for snacks and supper.

GIVE tutoring program is be offered.

#### Teens

Staffing shortage is affecting teen programming and no after school programs are being offered.

Virtual programs are being offered.

The Lego Club, Futsal and evening and Saturday gym and computer lab remain available.

Adults – still offering pickleball on Tuesday and Thursday.

SPARC – program for adults with disabilities had its first day back today and will be at Center on Tuesday and Thursday.

#### Other Activities and Events

Capital Area Food Bank is still every month.

Community Day on October 16.

Friday, October 29 – free packaged goody bags to be distributed.

#### Security Concern

Courts are back open and as a result bring a lot of people to the Center. Police have been asked to aid with security.

Future programming – plan to bring back yoga, Zumba, and a vegetable garden.



Ha Brock suggested South Lakes garden club could assist with garden idea.

Community Day - Activities map was reviewed showing kids zone, stage and seating, food truck and parking locations.

The day will focus on activities such as hoola hoop demonstration and Zumba presentation, a Got Talent showcase, and free style soccer demonstration. Also, raffle tickets will be given out to win prizes, as will an Information bingo card for visiting tables and an event survey.

Darlana Ricks asked - Can Council members help to mitigate staff shortage?

Jan Bradshaw asked what time is renaming ceremony scheduled? – 2pm.

Kathy Jones asked about qualifications required to apply for a staff position.

Gerald Padmore asked about money needed to support Community Day.

Kathy Jones asked that the map be emailed to Council members.

**Cornerstones Report (no representative present):**

**Reston Association (RA) Report (Ha Brock):**

Three seats on RA Board will open in 2022. Each with a 3-year term.

**Old Business:**

Gerald Padmore continues to update the Facebook page.

**New Business:**

Working on establishing a scholarship fund. Carol Ann Bradley and Kathy Jones are assisting with this effort.

Also, mentors will be provided to youth Council members.

Reaching out to potential Center director candidates.

Council members need to sign One Fairfax resolution.

Jan Bradshaw attended the statewide Neighborhood Conference as Southgate representative and Amer Bayoumi won an award as best statewide youth volunteer.

The Renaming ceremony invitation will be sent to all Council members and to the Reston Association.

Carol Ann Bradley proposed that a gift be given to Ricardo for his dedication to the Center.

**Adjourn:**

Motion was made by Kelsey Meyers to enter a Friends of Southgate meeting to consider this gift proposal and was seconded by Gerald Padmore. Meeting adjourned at 8:10pm.

**Friends of Southgate Meeting**

Meeting called to order at 8:11pm by Darlena Ricks; Andy Sigle was not able to attend.

Kelsey Myers made a motion to use \$300 for an award/plaque for Ricardo. Jan Bradshaw seconded. Gerald Padmore and Kelsey Myers will work on the details. Perhaps a plaque that is displayed at the Center on the futsal court.



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Darlana Ricks moved to adjourn the meeting at 8:18pm.

DRAFT